**Loyola Marymount University**

**Informed Consent Form *(Template)***

***[This represents a sample template, so some information may vary. Please tailor the form to fit your study as applicable. Be sure to delete this instruction statement, in your final submitted version.]***

**TITLE: [Approved Title of the Research Project]**

**INVESTIGATOR:** **[Your name, Department, College/School, and phone number(s)]**

**ADVISOR: (if applicable) [Your Advisor's name, Department, College/School and phone** **number(s)]**

**PURPOSE:** You are being asked to participate in a research project that seeks to investigate **[explain in a short sentence the project’s goal]**. You will be asked to complete **[explain briefly the specific tasks participants will do, whether they will be asked to be audio or videotaped or photographed, and the expectation of time involved]**.

**RISKS:** Risks associated with this study include: **[Describe any reasonably foreseeable risks and/or discomforts, including physical, psycho-social, or legal. Also, note steps you have taken to avoid/minimize such risks.]**

**BENEFITS:** **[Describe any benefits to the individual subject, community, or to scientific knowledge.]**

**INCENTIVES: [State whether incentives will be provided to participates (*food/beverages do not constitute incentives*. If none, state: “You will receive no gifts/incentives for this study.”]** Participation in the project will require no monetary cost to you.

**CONFIDENTIALITY: [Explain whether you will collect subjects’ names or any identifiers (including demographic information) in connection with the data. If not, state that fact.]** Your name will never be used in any public dissemination of these data (publications, presentations, etc.). **[If you will not collect names OR if you might use names in research dissemination, omit the previous sentence.]** All research materials and consent forms will be stored **[explain data protection: electronic encryption, locked cabinet, etc., and indicate who will have access to the data]**. When the research study ends, any identifying information will be removed from the data, or it will be destroyed. All of the information you provide will be kept confidential. [If data collection involves **focus groups**, revise previous sentence to state, “Confidentiality cannot be guaranteed in a focus group setting; however, we ask all participants to respect other participant’s privacy and keep all information shared confidential.”]

**RIGHT TO WITHDRAW:** Your participation in this study is *voluntary*. You may withdraw your consent to participate at any time without penalty. Your withdrawal will not influence any other services to which you may be otherwise entitled, your class standing or relationship with Loyola Marymount University.

**SUMMARY OF RESULTS:** A summary of the results of this research will be supplied to you, at no cost, upon request. **[List PI phone number and email address again here. Indicate approximate time frame when the summary will be available to participants. Note: Undergraduate researchers must list the name of their faculty advisor here]**

**VOLUNTARY CONSENT:** I have read the above statements and understand what is being asked of me. I also understand that my participation is voluntary and that I am free to withdraw my consent at any time, for any reason, without penalty. If the study design or use of the information is changed I will be informed and my consent reobtained. On these terms, I certify that I am willing to participate in this research project.

I understand that if I have any further questions, comments or concerns about the study or the

informed consent process, I may contact Dr. Steve Heller, Institutional Review Board,

Loyola Marymount University, 1 LMU Drive, Los Angeles, CA 90045-2659 or by email at

irb@lmu.edu.

Participant's Signature Date

**[If not applicable to the study, be sure to delete the following section.]**

**CONSENT TO USE IDENTIFYING INFORMATION:**

I give my permission for my name **[include as applicable: image, institution, affiliation, direct quotes, etc.]** to be used in any presentations, publications, or other public dissemination of the research findings of this study.

**Participant's Signature Date**